



GEORGIANA MOLLOY ANGLICAN SCHOOL

A School of the Anglican Schools Commission (Inc)

APPLICATION FOR ADMISSION INCLUDING LITTLE GEORGIES

STUDENT INFORMATION

Surname: _____

First Name: _____

Second Name: _____

Date of Birth: _____

Place of Birth: _____

In which country was the Student born? _____

Sex: Male () Female ()

Baptized: YES () Date: _____

Parish: _____

NO ()

Proposed Entry to Year: _____

For Year: _____

Student Religious Denomination: _____

Child lives with: Both Parents Mother Only Father Only Neither Parent / Who? _____
(Circle correct response)

Student Nationality: _____

Student First Language: _____

Does the student speak a language other than English at home? *(If more than one language, indicate the one that is spoken most often.)*

Is the student of Aboriginal or Torres Strait Islander origin YES () NO ()

If YES please indicate

Aboriginal ()

Torres Strait Islander ()

Health Care Card: YES () NO ()

Permanent Resident: YES () NO ()

(The School is not registered to accept students who do not have permanent residency or an appropriate visa status).

Date Entered Australia: ____ / ____ / ____

Visa Sub-class: _____

Residential Address:

House Number: _____ Street: _____

Suburb: _____ State: _____ Postcode: _____

Telephone: _____ Mobile: _____

Facsimile: _____ Email: _____

Postal Address: (If same as Residential Address, write "same".)

_____ Post Code _____

Do you give permission for your child to be photographed or recorded (including DVD) in internal publications?

YES () NO ()

Do you give permission for your child to be photographed or recorded (including DVD) in external publications?

YES () NO ()

Legal Restrictions (are there any legal proceedings or court orders in place regarding your child?)

YES () NO ()

(If yes, please attach full details, including a copy of court order if applicable.)

Do you have any students currently at Georgiana Molloy Anglican School YES () NO ()

Names and Years of children currently attending: _____

SCHOOL DETAILS

Current School: _____ Current Year: _____

MEDICAL INFORMATION PERTAINING TO THE CHILD

Does your child suffer from or has he/she ever had: (If "yes" copies of documentation must accompany this Application Form.)

Pneumonia YES () NO ()

Epilepsy YES () NO ()

Asthma YES () NO ()

Glandular Fever YES () NO ()

Ear Disorders YES () NO ()

ADHD YES () NO ()

Chronic Fatigue YES () NO ()

Heart Condition YES () NO ()

Diabetes YES () NO ()

Migraine YES () NO ()

Other YES () NO ()

Does your child take medication:

Ventolin YES () NO ()

Ritalin YES () NO ()

Panadeine Forte YES () NO ()

Intal YES () NO ()

Zolofl YES () NO ()

Prozac YES () NO ()

Dexamphetamine YES () NO ()

Other (please list) YES () NO ()

Does your child suffer any Allergic reactions:

YES () NO ()

Attach Details and Procedures

Are there any other medical / physical needs that your child requires to operate effectively in the school.

YES () NO ()

If yes, please attach details

Are there any individual educational needs that your child requires to operate in the school.

YES () NO ()

If yes, please attach details

Please provide further details of any medical, physical or educational needs your child requires:

I/We give consent for my child to be given Panadol: (Y) (N) Signature _____

Medical Practice (Name and Address): _____

Doctor's Name: _____ Telephone: _____

Medicare Number: (only used in Emergencies) _____

Do you have Private Health Cover YES () NO ()

If yes, name of Fund: _____

In the event of an emergency, illness or accident (at school, on excursion, or travelling to and from school) and when unable to contact parents/guardians or authorised person(s), I/We consent to medical or hospital attention being sought for the child. I/We also consent to the Principal or Teacher in charge transporting the child to a medical facility. I/We agree to pay any expenses incurred for medical treatment and transport.

Signature of Parent/Guardian (1)

Signature of Parent/Guardian (2)

EMERGENCY CONTACTS (other than the child's parents/guardians)

1. Please indicate relationship: _____

Title: _____ Given Name: _____ Surname: _____

TEL: (home) _____ TEL: (work) _____ Mobile: _____

2. Please indicate relationship: _____

Title: _____ Given Name: _____ Surname: _____

TEL: (home) _____ TEL: (work) _____ Mobile: _____

PARENT/GUARDIAN PARTICULARS

Mother/Legal Guardian Details

If not mother, please indicate relationship: _____

Title: _____ Surname: _____ Christian Names: _____

Occupation: _____ Employer: _____

Business Address: _____

Telephone (Work): _____ (Mobile) _____

Email: _____ Work Email: _____

Please note that email addresses will be used as a means of distributing the weekly newsletter and of notifying parents of absentees.

Home Address (if different from child's): _____

Telephone (Home): _____

Religious Affiliation/ Denomination: _____

Nationality: _____

Do you speak a language other than English *at home*? (If more than one language, indicate the one that is spoken most often.) _____

Father/Legal Guardian Details

If not father, please indicate relationship: _____

Title: _____ Surname: _____ Christian Names: _____

Occupation: _____ Employer: _____

Business Address: _____

Telephone (Work): _____ (Mobile) _____

Email: _____ Work Email: _____

Please note that email addresses will be used as a means of distributing the weekly newsletter and of notifying parents of absentees.

Home Address (if different from child's): _____

Telephone (Home): _____

Religious Affiliation/ Denomination: _____

Nationality: _____

Do you speak a language other than English *at home*? (If more than one language, indicate the one that is spoken most often.) _____

Section to be completed for entry into the Little Georgies programme:

By whom should the child be collected?

Surname: _____ First Names: _____

Address: _____

Postcode: _____

Home Phone: _____ Work Phone: _____ Mobile: _____

Further persons to be contacted in case of emergency and authorised to take the child from the premises. Persons must be of good health, easily contactable, within close proximity to the school, and capable of dealing with emergencies.

Emergency Contact Person (1) – authorised to take child from premises (other than the child's parents/guardians)

Surname: _____ First Names: _____

Address: _____

Postcode: _____

Home Phone: _____ Work Phone: _____ Mobile: _____

Days/hours usually available: _____ Relationship to the child: _____

Signature of person named above _____ Date _____

Emergency Contact Person (2) – authorised to take child from premises (other than the child's parents/guardians)

Surname: _____ First Names: _____

Address: _____

Postcode: _____

Home Phone: _____ Work Phone: _____ Mobile: _____

Days/hours usually available: _____ Relationship to the child: _____

Signature of person named above _____ Date _____

Section to be completed for entry into the Little Georgies program:

PROGRAMME OF ACTIVITIES

I am/we are willing for my/our child/children to participate in all activities offered. I agree that it is my responsibility to familiarise myself with the program and to advise in writing if I do not wish my child/ren to participate in particular activities. Programmes will be supplied on Orientation Day. Should you have any reservations regarding an activity, you will have an opportunity to discuss this with the coordinator.

Signature of Parent/Guardian: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____

OTHER COMMENTS

Please provide any other relevant information relating to your child's enrolment:

ROUTINES AT HOME

Usual getting up time: _____ Usual evening bedtime: _____

Day sleep (approx time from & length): _____

GENERAL INFORMATION

Any security toys/objects: _____

Fears: _____

Original Birth Certificate sighted: Yes ()

Copy provided: Yes ()

Copy of immunisation records provided: Yes ()

CHILDREN ATTENDING THE PROGRAM MUST BE TOILET TRAINED

PAYMENT OF SCHOOL FEES

I/We hereby accept responsibility for the payment of School fees and other school related amounts charged to our School account.

All parties liable for fees are required to sign

Name of person(s) responsible for the payment of fees: _____

Signature of person(s) responsible for payment of fees: _____
Mother/Legal Guardian Father/Legal Guardian

Address for mailing of fees: _____

_____ Post Code: _____

ENROLMENT POLICY

Application for admission is open to all families and children who agree to accept the School's rules and expectations. Preference in enrolment will be given to children from families who are actively involved in the Anglican Church or in other Christian churches and to the siblings of children who have already accepted places in this School.

The School will offer places to some students with special needs, after an assessment of its capacity to offer an appropriate educational programme.

EARLY CHILDHOOD STRUCTURE

Little Georgies: Half a day per week
Children must be 3 years old to attend

Kindergarten: Two full days

Preprimary, Years 1 and 2: Five full days per week
Students must turn 5, 6 or 7 respectively before June 30 of the year of entry.

NOTICE OF WITHDRAWAL OF ENROLMENT

I hereby acknowledge that the Principal **must** be given a **full term's notice in writing** prior to the withdrawal of a student from the school and I agree that in the event of default of such notice a quarter of the annual tuition fee will be charged in lieu of notice.

All parties liable for fees are required to sign

Signature of Person(s) responsible for payment of fees: _____
Mother/Legal Guardian Father/Legal Guardian

PARENT PARTICIPATION IN THE SCHOOL

Parental assistance across a wide range of activities is essential to the proper functioning of Georgiana Molloy Anglican School. Assistance will be needed in such areas as Café GMAS, hobby groups, working bees, Resource Centre and fundraising. The talents of parents will as far as possible be utilised in whatever areas they are offered. While acknowledging that parents are in various situations with regard to the time they can make available to the School, a positive commitment to provide some assistance is required if an offered place is accepted.

Acceptance of an Application for Admission by the Anglican Schools Commission and the School does not constitute an enrolment or an agreement to offer a place to a student. Offers of places will be made subject to an interview and the provision of such information as the School requires.

I/We hereby apply for admission to Georgiana Molloy Anglican School.

Signatures: _____ Date: _____
Mother/Legal Guardian Father/Legal Guardian

Testimonial Form

The Schools admission policy allows preference to be given to children of families who are able to demonstrate an affiliation with the Anglican or other Christian church. Therefore, while completion of this testimonial form is not compulsory, it should be completed if possible.

Student's Surname: _____

Christian Name: _____

Religious Affiliation:
(Denomination) _____

CHURCH MEMBERSHIP

Baptised ()

Welcomed to Communion ()

Confirmed ()

CHURCH/CONGREGATION ATTENDING

Name: _____

Postal Address: _____

Name of Priest/Minister: _____

To be completed by the Priest or Minister in all cases where a student and/or the family has a Church affiliation.

Student's Surname: _____

Christian Name: _____

The above student's family:

Is known personally to me YES ()
NO ()

Participates in worship:

Frequently ()
From time to time ()
Not at all ()

The student concerned is known personally to me

YES ()
NO ()

The student concerned participates in worship:

Frequently ()
From time to time ()
Not at all ()

Participates in other church activities (*Please specify*)

Signature of Priest/Minister: _____

PARENT/GUARDIAN ACADEMIC AND PROFESSIONAL PARTICULARS

To assist us with national reporting (**National Assessment Program Literacy and Numeracy**) we request that both parents/guardians please complete the following:

MOTHER/GUARDIAN

What is the highest year of primary or secondary school you have completed? (For persons who have never attended school, mark "Year 9 or equivalent or below".)

- Year 12 or equivalent
- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or equivalent

What is the level of the highest qualification you have completed?

- Bachelor degree or above
- Advanced diploma/Diploma
- Certificate I or IV (including trade certificate)
- No Non-school qualification

What is your occupation group as per list on the next page? _____
(Please select the appropriate parental occupation group from the list on the next page)

- If you are not currently in paid work but have had a job in the last twelve months or have retired in the last twelve months, please use your last occupation.
- If you have not been in paid work in the last twelve months, enter "8" above.

FATHER/GUARDIAN

What is the highest year of primary or secondary school you have completed? (For persons who have never attended school, mark "Year 9 or equivalent or below".)

- Year 12 or equivalent
- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or equivalent

What is the level of the highest qualification you have completed?

- Bachelor degree or above
- Advanced diploma/Diploma
- Certificate I or IV (including trade certificate)
- No Non-school qualification

What is your occupation group as per list on the next page? _____
(Please select the appropriate parental occupation group from the list on the next page)

- If you are not currently in paid work but have had a job in the last twelve months or have retired in the last twelve months, please use your last occupation.
- If you have not been in paid work in the last twelve months, enter "8" above.

List of Parental Occupation Groups

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.

Group 1 (Continued):

Public service manager (Section head or above), regional director, health/education/police/fire services administrator

Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]

Defence Forces Commissioned Officer

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional

Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]

Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

Group 2: Other business managers, arts/media/sportspersons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]

Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]

Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]

Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]

Associate professionals generally have diploma/technical qualifications and support managers and professionals.

Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional

Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.

Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]

Skilled office, sales and service staff.

Office [secretary, personal assistant, desktop publishing operator, switchboard operator]

Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]

Service [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators.

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper]

Office assistants, sales assistants and other assistants.

Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]

Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]

Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]

Other workers [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

Standard Collection Notice

1. The School collects personal information, including sensitive information about pupils and parents or guardians before and during the course of a pupil's enrolment at the School. The primary purpose of collecting this information is to enable the School to provide schooling for your son/daughter.
2. Some of the information we collect is to satisfy the School's legal obligations particularly to enable the School to discharge its duty of care.
3. Certain laws governing or relating to the operation of schools require that certain information is collected. These include Public Health laws and Child Protection laws.
4. Health information about pupils is sensitive information within the Terms of the National Privacy Principles under the Privacy Act. We ask you to provide medical reports about pupils from time to time.
5. The School from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other schools, government departments, medical practitioners and people providing services to the School, including specialist visiting teachers and sport coaches.
6. Some of the personal information is collected as part of this School's ongoing commitment to the National Reporting on Schooling in Australia initiative.

As part of that initiative this information will be provided to the Association of Independent Schools of Western Australia (AISWA) for collation. AISWA has advised the School that it does comply with the requirement of the Privacy Act and will be collating the information provided by schools. AISWA will then forward the collated information to the Department of Education and Training (DEST) for analysis. DEST as a government agency is required to comply with the privacy legislation requirements for the public sector.

For further information on the National Reporting on Schooling in Australia initiative, we refer you to the Ministerial Council on Education, Employment, Training and Youth Affairs website <http://www.mceetya.edu.au>

As with all personal information collected by the School, this personal information will be handled strictly in accordance with our Privacy Policy.

7. If we do not obtain the information referred to above we may not be able to enrol or continue the enrolment of your son/daughter.
8. Personal information collected from pupils is regularly disclosed to their parents or guardians. On occasions information such as academic and sporting achievements, pupil activities and other news is published in School newsletters, and magazines. (And our website)
9. Parents may seek access to personal information collected about them and their son/daughter by contacting the School. Pupils may also seek access to personal information about them. However there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the Schools duty of care to the pupil, or where pupils have provided information in confidence.
10. As you may know the School from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations to assist in the School's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
11. We may include your contact details in a class list and School directory. If you do not agree to this you must advise us now.

12. **PRINCIPAL'S STATEMENT** 'Enrolment is not dependant on information contained in reports or disclosed at interview. However, it is vital we all gain a clear understanding of the adjustments required for your child.'

If you provide the School with the personal information of others, such as Doctors or emergency contact we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose the information to third parties.

Please return this Application for Admission (one per student), including photocopies of your child's previous two reports (if applicable), together with the non-refundable \$75.00 (inc. GST) Application Fee to:

**The Principal
Georgiana Molloy Anglican School
PO Box 920
BUSSELTON WA 6280
Phone: (08) 9752 5252
Fax: (08) 9752 5299
E-mail: enquiries@gmas.wa.edu.au**