



Student Code of Conduct Years 3-12

DOCUMENT STATUS

Draft

Ready for Review

Final

Function/Section	Codes of Conduct and Behaviour
Policy Compliance Officer	Principal
Policy Manager	School Executive
Approval Authority	School Executive
Next Review Date	June 2023
Review Frequency	Annually

DOCUMENT MODIFICATION HISTORY

Version Number	Primary Author(s) (name and position)	Key Changes and Notes	Date Changes Completed
1.0	Ted Kosicki (Principal)	Created document	
2.0	Grace Ryan (Admin Assistant)	Edited document format	11/03/19
2.1	Grace Webster (Admin Assistant)	Edited document as per Principal & NGRS requests	7/07/20

DOCUMENT APPROVAL

Approved By (name/position of approver)	Date
School Council	

Document location/s: R:\ADMINISTRATION\Documents\Master Copies\Policies_Procedures_Related documents\Policies\Student Code of Conduct Yr 3-12.docx
2020 Handbook

1. PREAMBLE

GMAS is committed to ensuring a respectful learning environment that is safe, positive and supportive for all students of the school. The Student Code of Conduct has been developed in consultation with student leaders at GMAS.

This Student Code of Conduct sets out Georgiana Molloy Anglican School expectations of students with respect to their academic and personal conduct.

Students are to commit themselves to uphold the:

- Values of the school and respect the Anglican ethos of the school.
- Spirit of the Code of Conduct and accept that their conduct reflects on the school.

Students have an obligation to inform themselves of the school policies/guidelines affecting them, such as the:

- Discipline policy.
- Anti-bullying policy.
- Computer and internet conditions of use student agreement.
- Uniform policy.
- Homework and assessment policy.
- Complaints policy.

All of the above can be accessed on the student dashboard.

2. SCOPE

This Code applies to all GMAS students in years 3-12. A copy of the Code is available to each student upon acceptance of enrolment. The application of the Code is not limited to the school site and school hours. It extends to all activities and events that are school-related and when students are representing or acting on behalf of the GMAS community.

3. STUDENT RIGHTS

All students at GMAS have the right to:

- Feel safe and secure at all times.
- A positive educational environment that creates the maximum opportunity to learn.
- Be treated with dignity and respect regardless of gender, ethnic origin or ability.
- Be treated equally and fairly.
- Not be subjected to any form of corporal or physical punishment.

4. THE CODE

This Code relates to student behaviours and sets expectations that the school has for its students in the following key areas:

- Academic conduct

- Attendance at school/classes
- Equity, respect and fairness
- Use and care of school resources/facilities
- School reputation and culture

5. ACADEMIC CONDUCT

Students are expected to:

- Conduct themselves honestly and in compliance with school policies/guidelines.
- Not engage in plagiarism or other academic misconduct.
- Actively participate in and contribute to the learning process in curriculum delivery.
- Refrain from behaviour which would interrupt the work of any class or hinder the learning opportunities of other students.
- Submit assessment tasks on time, unless unforeseen or exceptional circumstances arise and notification as such has been forthcoming to the school.
- Avoid any action or behaviour that would unfairly advantage or disadvantage either themselves or another student.
- Ensure the correct use of copyright material and online site access.
- Ensure their activities are conducted safely and do not place others at risk of harm.
- Respect an individual's privacy and individualisation.
- Adhere to e-device use in assessments guideline.

6. ATTENDANCE

Students are expected to:

- Be punctual and attend all classes.
- Remain at the school during the school day unless otherwise approved or permitted.
- Attend compulsory school functions and events such as the school Graduation, Valete, Presentation Evening, Nativity, Intra school sports events and camps as calendared.

7. EQUITY, RESPECT AND FAIRNESS

Students are expected to:

- Treat all people equitably with courtesy and consideration, respecting the privacy and human dignity of school staff, other students, school visitors and others. In particular, students must refrain from all forms of bullying and harassment and other forms of peer-to-peer abuse
- Respect the rights of others to express their views and not engage in behaviour that could reasonably be considered to be offensive to others.
- Not send inappropriate, offensive or explicit text messages, photos or videos.
- Respect the privacy and confidentiality of others by not sharing personal information without their consent or agreement

8. USE AND CARE OF SCHOOL RESOURCES

Students are expected to:

- Use and care for all school resources, such as buildings, equipment and grounds, information and communication technology resources, in a responsible manner.
- Not engage in behaviour that causes damage to school property.
- Keep lockers in a reputable, clean and hygienic state.

9. SCHOOL REPUTATION

Students are expected to:

- Show pride in the achievement of themselves and the school.
- Uphold the reputation of the school by demonstrating the appropriate standard of behaviour in transit to and from the school and when wearing the school uniform.
- Ensure their actions or inactions as a student do not harm, or bring into disrepute, the school's reputation or good standing.
- Dress neatly in accordance with the school uniform guidelines.

10. BREACH OF THE CODE

Breaches of the Code will be dealt with in accordance with the Student Behaviour Management Policy. The observing staff member may sanction students who breach the Code as deemed appropriate given the nature of the breach and the age of the student. The applicable Head of Year/School will interview students who continue to breach The Code. Appropriate action, which may include behavioural contracts, detention, mediation or suspension, is at the discretion of the Head of School. The Head of School may refer the matter to the Deputy Principal, who has full discretion to take action as deemed appropriate.

For minor breaches of the Code of Conduct students may receive a warning asking them to rectify their behaviour. This warning may take the form of a verbal reminder of the expected behaviour or infringements. Suspension from classes/school is likely for consistent breaches of the Code of Conduct.

Breaches of the Code on a consistent basis may preclude the student from attending school events such as the Year 12 Ball, camps and excursions.

11. DISCIPLINE

Behaviour contrary to the Student Code of Conduct may result in disciplinary action including (but not limited to) suspension, expulsion or other exclusions. Students should appreciate that serious offences such as assault, theft, wilful damage and other unlawful activities are highly likely to attract a suspension or even permanent exclusion from GMAS.

Students should be aware that where a student's conduct breaks the law, the matter will be reported to the Police, in addition to any action taken by the school for such offence.

12. REPORTING CONCERNS

If you are concerned about the health, safety and wellbeing of another student or staff member please have a conversation with your Head of Year / Home Room teacher / teacher/School Psychologist/Chaplain.

13. COMPLAINTS

If you have a complaint about something at GMAS, please have a conversation with your teacher or Head of Year. If your teacher or Head of Year is unable to resolve your issue, then you may consider to lodge a complaint with the school, addressed to the Principal. We commit to dealing with all complaints according to our [Complaint Resolution Policy](#).

14. CHILD SAFE

GMAS implements the National Child Safe Organisation Principles.

The school explicitly forbids the use of any form of child abuse, corporal punishment or other degrading punishment and provides clear guidance to all members of the school community about what forms of behaviour management, discipline or punishment are permitted.

The administration of permitted forms of behaviour management, discipline or punishment conforms to the rules of procedural fairness and non-discrimination.

14.1 Out-of-bounds duty areas

Out-of-bounds areas (unless supervised by a staff member) are:

- classrooms & MAC
- area bounding Oval 2
- road areas bounding the school periphery
- roads past the Kiss and Drop area
- maintenance and aquaponics area
- administration front entrance
- carpark areas
- bus bays/Hawker Approach

14.2 Acting responsibly (unless under the direction of staff)

For safety reasons students should closely observe the following:

- No running in corridors, through doorways, along verandahs or MAC balcony, the undercover areas or up and down stairways.
- Students should not enter buildings until instructed to do so by teachers.
- Students should not be in the buildings during recess and lunch times. At break times students should be clear of classrooms, corridors, etc.
- Students are not permitted to bring weapons or dangerous objects or materials such as illegal drugs to school.

- Riding bicycles or skateboards, etc., on school premises is permitted in a safety conscious manner.
- Bus students should stand behind the yellow line while waiting for the bus to pull into its bay. Students are then to move onto the bus in an orderly manner.

We need our young people to be at school and concentrate on their skill levels so they can become the smart, innovative, highly educated citizens our society requires.

Ted Kosicki
Principal