

KEY THINGS YOU NEED TO KNOW ABOUT THE STUDENT ONE-TO-ONE MOBILE DEVICE ACCEPTABLE USE GUIDELINES



SCHOOL PROPERTY

The device always remains school property. The device must be fully charged for school each day and only transported securely in the device bag provided. Students should bring chargers to school.

BREAKAGE & DAMAGE

The hard shell cover must remain on the device at all times, breakages and loss or damage caused by removing the cover will be charged to the family.

Students must not deliberately nor intentionally damage, vandalise, graffiti, or mark the equipment. They can not steal the equipment or disassemble, open or upgrade the equipment. Report any damage or malfunction to a teacher or IT Help Desk as soon as possible.

DATA

The school is permitted to inspect the student's files stored on the device, personal storage device, or the school network at any time. The school can delete files deemed inappropriate. Students must maintain backups of files. The device may be reimaged (all data wiped) at any time by allocated staff if required to fix software malfunctions. The school provides Microsoft cloud storage - Microsoft One Drive.

USAGE

Students must not permit any other person other than the teacher, parent/guardian/ sibling, or school staff to use the device. This includes not allowing other students to use the device and accessories. They should also not use or access another student's devices. Students must provide their username and password for computer login to school staff if requested.

NETWORK

Whilst on school grounds, students are not to access any other network other than the school network. You are NOT permitted to use mobile internet connections in school grounds unless granted permission by staff. Students are not to use the device as a server (share files on the network directly from the device). No pirate web, P2P, UTorrent etc.

SOFTWARE

Student can not install or uninstall software on the device without permission. No illegal or unlicensed software to be installed on the device. They can not remove or modify the behaviour of Familyzone software. They should not use any illegal streaming services or questionable websites

SOCIAL MEDIA

Students should not publish or use inappropriate material on social media websites. Inappropriate material includes but is not limited to: pornography, vulgarity, defamatory statements, extremist views, private information about yourself or someone else, personal contact details; and photographs, footage, or audio recordings taken of others in private or without their consent.

As a general rule: only publish what is okay for everyone in the world to see including your teachers and grandparents.

Students must not publish material which breaches the Copyright Act on social media sites. They should not have any images of teachers or students posted on social media sites.

CONSEQUENCES

Breach of the User Agreement or the Acceptable Use Policy will result in the following consequences:

The parent/guardian will be required to pay for repairs, including the cost of technician time and other expenses incurred, to any equipment wilfully damaged by their child/student. The student will have the device and accessories withdrawn from their use and the student may be withdrawn from the one-to-one mobile device scheme.

Any misuse of the school devices, its network, and its software and hardware will lead to loss of Internet and/or computer access. Software use may be restricted. Illegal incidents may be referred to the appropriate community agency. The excess for insurance claims will be payable by the Parent/Guardian.

GUIDELINES FOR DEVICE USE

Occupational Health and Safety

- When using the device place on a secure firm surface.
- Refrain from placing the device on your lap as transmissions from the device may be harmful to sensitive organs.
- Sit at the correct height to allow your elbows to be bent at right angles and your wrists straight. Your hands and wrist must clear the desk and keyboard, with only your fingers touching the keys.
- Take a 10 minute break every 50 minutes of use and ensure good lighting.

Transport of the device

- Avoid leaving devices in a vehicle. When this is unavoidable leave them locked out of site.
- The device must not be left in an environment where the temperature is out of the range of 5 to 38 degrees Celsius, such as in a closed vehicle or in direct sunlight.

Home Use of mobile device

- The mobile device is only to be housed in a secure area.
- The device is not to be used by anyone other than the student to whom it has been issued but may be used by parent/guardians/siblings for the purpose of monitoring the student's use of the device.